

30 January 1964

**MEMORANDUM FOR: Director/Budget, Programs Analysis and Manpower**

**SUBJECT : Request for Weekly Status Sheet**

Commencing on my return, would you please provide me-- in addition to complete records of all discussions with the Bureau of the Budget, as we recently discussed--a weekly status sheet showing all projects or programs currently being reviewed in your office.

S/LBK/mv

Lyman B. Kirkpatrick  
Executive Director-Comptroller

(Dictated but not read by Mr. Kirkpatrick)

LBK:drm

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